If your school currently does <u>not</u> use a third-party vendor and does in-house family financial eligibility vetting, you will need to send your families through one of the following 3rd party vendors:

- FACTS https://online.factsmgt.com/aid (\$30) Instructions
- Simple Tuition Solutions https://app.simpletuitionsolutions.org/en/login?oc=nPW5 (\$25) Using the link will automatically attach your information to Children's Tuition Fund. Instructions

For income guidelines please visit https://childrenstuitionfund.org/states/pennsylvania/information-for-parents-pennsylvania/

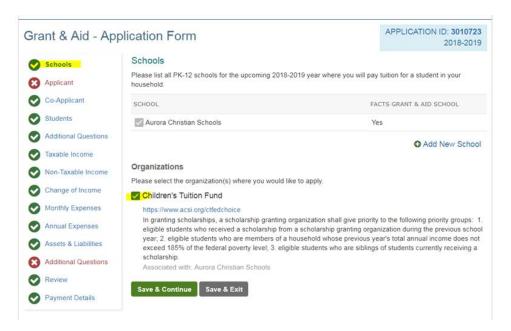
If you need the financial information returned to you so that you can determine eligibility please email (tonia_harding@acsi.org) a list of your parents full name and student(s) name and we can provide this information.

If your school already uses one of the 3rd party vendors mentioned, see instructions for each of the vendors below:

If your school uses FACTS for income vetting your ACSI CTF scholarship recipients need to share their FACTS information. You may send them the information below:

Filling out a new application: Under the Schools section check the box next to Children's Tuition Fund of PA.

Application has already been completed: Please sign into your FACTS account (https://online.factsmgt.com/aid). After logging in you will need to select your Application from your dashboard and then Edit the application. Next, go to the Schools section and check the box next to Children's Tuition Fund of PA.



If your school uses Simple Tuition Solutions for income vetting please note this on your School Commitment Form when submitting and have parents provide their application number so that we can access their information.

If your school uses another 3rd-party company for income vetting, please list the company used on your School Commitment Form. We will contact you and let you know what additional information will need to be submitted.